VILLAGE OF VERNON

MINUTES OF REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY

December 17, 2018 5:30 p.m.

Did not have quorum for December 11, 2018 Meeting. Rescheduled for December 17, 2018

Called to order: 5:35pm by Chair Davenport

Present: Fuja, Waite,Bruner, VanDusen, Davenport, Wood arrived 6:05pm
Absent: Libby & Borkowski
Also Present: Teresa Sherman

Approve Bills & Accounts –

Motioned by Waite and Seconded by Bruner to approve Bills & Accounts.
Yeas: Fuja, Waite,Bruner, VanDusen, Davenport
Nays: None
Motion Carried.

Approve Minutes of October 9, 2018 Meeting

Motioned by VanDusen, Seconded by Fuja to approve the minutes of October 9, 2018 meeting
Yeas: Fuja, Waite,Bruner, VanDusen, Davenport
Nays: None
Motion Carried.

Call to audience- No comments received

Items of Business

1) **Set DDA meeting dates, times, and location for 2019 –** Waite made a motion, Fuja seconded for the second Tuesday of the month at 5:30pm at the Vernon District Public Library.
   Yeas: Fuja, Waite,Bruner, VanDusen, Davenport
   Nays: None
   Motion Carried.

2) **Approve Bylaw changes –** Waite made a motion to approve by law changes as outlined. VanDusen seconded.

Article I. Board of Directors

The voting membership of the Board of Directors of this organization shall be as prescribed in P.A. 197, of 1975, as amended. There shall be ~~eight (8) voting members of this organization, seven (7) appointed members~~ nine (9) voting members of this organization, eight (8) appointed members and the President of the Village of Vernon. Members shall be appointed by the Village Council at their regularly scheduled Council meeting.

Section I. Regular Meetings

The officers and board members shall meet at least once a month to conduct the business of the DDA. The board members shall meet during regular meetings as set by the board at ~~Toney's Pizzeria & Café 100 E. Main St. Vernon, Michigan,~~ Vernon District Public Library 115 Main St. Vernon, Michigan, or such other place or places as the Board shall hereafter determine. All meetings shall be posted and open to the public in compliance with the open

meetings act. In the event the meeting shall fall on a holiday, the board will reschedule and comply with open meetings act. At each regular meeting all expense items of the Authority shall be publicized. The financial records shall always be open to the public. Any regularly scheduled meetings may be canceled for lack of quorum.

Section IV. Agenda

The Chairperson/Vice-Chairperson shall prepare the agendas for all meetings and send them to the authority members at least twenty-four hours prior to the meeting. Any member of the authority may request any items to be placed on ~~upon~~ the agenda.

Section VI. Conduct of Meetings

The rules contained in the current edition of Roberts Rules of Order newly revised shall govern this organization in all cases to which they are applicable ~~an~~ and in which they are not inconsistent.

Yeas: Fuja, Waite,Bruner, VanDusen, Davenport
Nays: None
Motion Carried.

3) **Christmas in the Village wrap up –** Need more volunteers. Different material in warming stations. Portajohn rental. Letter to Santa mail box. Mandy gave away approximately 160 Grinch Poop treat. 141 Wagon Ride tickets. 88 pictures made. Flower Shop gave away approximately 150 glow necklaces and 150 hot cocoas.

4) One DDA vacancy seat open

5) Next meeting will include our Yearly Business Meeting!

Adjourned 6:14pm

Next Meeting: January 8, 2019 5:30 p.m.

Stacey Waite DDA Secretary