

**VILLAGE OF VERNON**  
**MINUTES OF REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY**  
**February 21, 2017**                      **5:30 P.M.**

Meeting was called to order at 5:45 p.m. by Van Dusen

Present: Borkowski, Cole, Crawford, Toney, Van Dusen

Absent: None

Also Present: Glass, Sherman

Approval of Bills & Accounts – Moved by Borkowski, Seconded by Toney to approve the Bills & Accounts as presented.

BBS	Ck# 1267	\$259.94
Chase	Ck# 1268	\$110.65.
Cash on hand in DDA Fund \$6,224.81.		
Yeas: Borkowski, Cole, Crawford, Toney, Van Dusen		
Nays: None		

Carried

**CALL TO AUDIENCE** - None

**ITEMS OF BUSINESS**

1. **Review DDA Public Acts & By-laws** – Discussed the by-laws, will review before next meeting and email recommended changes to Ellen.
2. **Vacancies** – There are currently 4 open seats on the board. Board needs at least 1 more business representative. The other vacancies can be people who want to help the downtown succeed. Each of the current members will be actively recruiting additional members to be reviewed by the Village Council for appointment to the DDA board.
3. **Appointment of Officers**- Tabled - Board members to review for next meeting March 16<sup>th</sup>. The chair and vice-chair will need to be appointed to begin a two year term effective April 1, 2017.
4. **Michigan Downtown Association & Shiawassee Regional Chamber of Commerce** We will not be sending anyone to training this year. Too close to the date for anyone to be able to adjust their schedule. Sherman will be checking with the Chamber to see when submissions need to be in to be added to the calendar.
5. **Downtown Revitalization Strategy** – Reviewed the suggested goals for the DDA. Need to review and come back to the next meeting with two goals to work on and suggestions on how to get started. Van Dusen will be contacting Kevin Sule for the Rails to Trails project.
6. **2017-2018 Goals** – Discussed Rails to trails, Golf outing in May, spring clean-up, farmers market, river clean-up, amending boundaries, welcome sign on M-71 and Christmas in the Village. Borkowski stated he wanted to make sure the DDA is careful with funds & put them towards items that count.  
Moved by Cole, Seconded by Toney to purchase flower baskets from Vernon Florist for downtown.  
Yeas: Borkowski, Cole, Crawford, Toney, Van Dusen  
Nays: None  
Carried
7. **Budget** – Cole motioned, Toney seconded to recommend using current year budget numbers for 2017-2018.  
Yeas: Cole, Crawford, Toney, Van Dusen  
Nays: None  
Carried
8. **Additional Items** – Cheryl reviewed Christmas in the Village. Cheryl suggest we have a theme for next year.  
Due to scheduling conflicts meeting time & day need to be moved. Moved by Toney, Seconded by Crawford to change the meeting day to the 3<sup>rd</sup> Thursday of the month at 5:30 p.m.

Yeas: Borkowski, Cole, Crawford, Toney, Van Dusen

Nays: None

Carried

9. **Follow ups** – Clerk Glass: DDA Boundries, sign on M-71, TIF financing – Libraries  
Van Dusen: Rails to trails  
Sherman: River clean-up, Chamber of Commerce  
Each member: check with additional business members, review bylaws, review Downtown  
Revitalization Strategy & bring back two points  
Toney: Will let us know the date of golf outing

Meeting was adjourned at 7:00 p.m.

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Ellen R. Glass

Village Clerk