

**VILLAGE OF VERNON**  
**MINUTES OF REGULAR MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY**  
**May 31, 2017 5:30 p.m.**

Meeting was called to order at 5:51 p.m. by Chair Cole

Cole welcomed new member Stacey Waite to the board.

Present: Borkowski, Cole, Lecureux, Waite, Van Dusen

Absent: Toney

Also Present: Glass, Sherman

**Approval of Bills & Accounts**

Moved by Van Dusen, Seconded by Borkowski to approve the bills and accounts as presented.

Kristin Van Dusen Ck# 1270 \$ 32.30 Spring clean up

Vernon Area Florist Ck# 1271 \$440.00 Flower baskets

Yeas: Borkowski, Cole, Lecureux, Waite, Van Dusen

Nays: None

Carried.

**Approve Minutes of April 20, 2017 Meeting**

Moved by Van Dusen, Seconded by Borkowski to approve the minutes of April 20, 2017 as written.

Yeas: Borkowski, Cole, Lecureux, Waite, Van Dusen

Nays: None

Carried.

**CALL TO AUDIENCE** - None

**ITEMS OF BUSINESS**

Moved by Borkowski, Seconded by Van Dusen to move the regular meeting of the DDA to the second Wednesday of the month at 5:30 p.m.

Yeas: Borkowski, Cole, Lecureux, Waite, Van Dusen

Nays: None

Carried.

- 1) **Vacancies** – Clerk Glass informed the board that we are still looking for 3 more members. Potential candidates were discussed.
- 2) **Spring Clean-up follow-up** – It was discussed that we would like to see more community involvement, possible service hours for National Honors Society, more project oriented. Borkowski mentioned Paint the Town event the City of Lansing did to help residents, will research for next year.

- 3) **Rails to Trails** – Ellen presented information from the Friends of the Fred Meijer CIS Trail. The next meeting will be held in St Johns on June 14, 2017 at 7 p.m. Borkowski, Van Dusen and Glass plan to attend on a fact finding mission.
- 4) **Farmers Market** – Waite presented information on the Farmers Market. Currently have 4 vendors and will begin June 12, 2017 and run through September 25, 2017 closed Labor day. It will run from 4 p.m. to 7 p.m. Chief Hubble has granted temporary approval to allow vendors to back in and sell from sidewalk until approval at June Council meeting.
- 5) **Amending Boundaries** – Glass informed board that a resolution needs to be passed that includes proposed properties for the amended district. Then be forwarded to the Village board for formal process. Reasoning and benefits of expanding will need to be presented. Must notify all property owners that will be included in change. Essentially this would establish a new DDA district that would be contiguous to the old DDA.
- 6) **Welcome sign M-71** – Clerk Glass is getting bids from Agnew and Signed by law. Discussed lighting and power source. Possibility of donations from local businesses in order to have in place before boundaries amended.
- 7) **Christmas in the Village** – A committee is being formed to plan. Lecureux, Borkowski, Waite and Dominic Van Dusen will be serving. Put request on website to recruit members of the Village. Santa has been secured.
- 8) **Canoe Launch** – No update

**Follow-ups** –

- Rails to Trails – Attending CIS trail meeting
- Amending Boundaries – Glass gathering benefits of expanding boundaries
- Welcome Sign – Glass acquiring bids
- Christmas in the Village – putting committee together

Moved by Lecureaux, Seconded by Van Dusen to adjourn the meeting at 6:52 p.m.  
All Yeas. Carried.

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Ellen R. Glass  
Village Clerk